GOVERNMENT OF NAGALAND
DIRECTORATE OF SCHOOL EDUCATION
NAGALAND: KOHIMA

NO.ED/SCHO/PMS-3/2019-20 :: Dated Kohima, the 25th July, 2022

NOTIFICATION ON PRE-MATRIC SCHOLARSHIP FOR MINORITIES

This is to inform all concerned that the competent authority has opened the National Scholarship Portal (NSP) on 20th July, 2022 for the Academic Year 2022-2023. Students can apply through URL **www.scholarships.gov.in** or through Mobile App- "**National Scholarships (NSP)**" or through the link available in the website of the Ministry **www.minorityaffairs.gov.in.** The detailed guidelines and Standard Operating Procedure of the scholarship scheme are available in the Portal.

In view of the above, the following actions have been initiated / decided by the Ministry:

i. The tentative timeline for activities for the year 2022-2023 (for both fresh and renewal applications) are as follows:-

S No.	Activity	Date
1	**Opening of Portal**	**20th July, 2022**
2	**Last date for application submission**	**30th September, 2022**
3	**Last date for first level (Institution) verification**	**16th October, 2022**
4	**Last date for second level (District) verification**	**31st October, 2022**

ii. The procedure for KYC registration of new Institution is provided in the portal under SERVICES section.

iii. The INOs responsible for the 1st level verification are required to maintain copies of supporting documents such as income certificate, community certificate, mark-sheet, birth certificate, copy of Aadhar card, domicile proof etc. The INO needs to show the physical record to the DNO/SNO as and when required. In case a student has not submitted any document or has not submitted the required number of documents, the INO may mark the application as

"defective" so as to provide another opportunity to the genuine applicants to rectify their mistake.

iv. The Head of the School will certify the list of applicants verified by the INO and send it to the DNO for L-2 verification and DNOs are to verify the applications in their login only after receiving the certified list from the institutions. A copy of the certified list and documents submitted by applicants will be maintained year-wise and retained by the school for at least 5 years.

v. Income Certificate submitted by students should be signed by an Authorized Officer not below the rank of SDO (Civil) in a non-judicial stamp paper.

vi. Hostel Fee shall be payable only if the applicants reside in a hostel facility managed by the school/institution itself.

vii. Renewal applicants/students who received scholarship during 2021-2022 shall apply using their existing Application ID.

viii. Students are advised to link their Aadhar Number with their account and keep their account active before applying.

ix. Students/institutions are to carefully read the **Guidelines and SOP** given in the National Scholarship Portal.

x. All efforts should be made to adhere to the timelines given in the Portal.

(THAVASEELAN K) IAS
Principal Director