

**GOVERNMENT OF NAGALAND
DIRECTORATE OF SCHOOL EDUCATION
NAGALAND : KOHIMA**

NOTIFICATION

Dated Kohima, the 24th March, 2026

NO. EDN/PLN/RATIONALIZATION/2021 (Pt) : In the interest of public service and to ensure transparency and administrative efficiency in matters relating to transfer and posting of teachers of all categories under the office of undersigned, it is hereby notified for strict compliance that all proposals/applications/correspondences pertaining to teacher transfer shall henceforth be processed only in the prescribed **format enclosed at Annexure-I**, which shall also be made available on the Department's Official website [**https://education.nagaland.gov.in**](https://education.nagaland.gov.in)

It is further notified that applications for teacher transfer shall be accepted only once in a year, strictly during the period from **1st September to 31st October**. Any application submitted outside the stipulated period or not in the prescribed format or found incomplete in any respect shall not be considered and no representation in this regard shall be entertained under any circumstances.

All District Education Officers, Sr. Sub-Divisional Education Officers, Sub-Divisional Education Officers, Heads of Schools and all concerned are hereby directed to ensure strict adherence to this Notification. Any deviation from the above instructions shall be viewed seriously and the concerned officials shall be held responsible.

This Notification shall come into force with immediate effect.

(SHASHANK PRATAP SINGH) IAS
Principal Director